

**Dr. K.N. Modi Institute of Pharmaceutical Education and Research, Modinagar**  
**Minutes of Meeting of IQAC at Dr. KNMIPER**

Dated: 20.07.2017

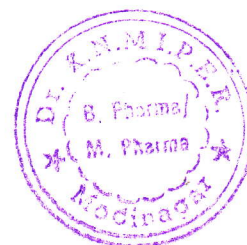
A meeting of IQAC is held on July, 18, 2017 at 10.00 AM at IQAC office in Dr.KNMIPER. The following members were present:

S. No.	Specification as per IQAC guidelines	Name
1.	Chairperson	Prof. Vijay Kumar Sharma
2.	Co-ordinator	Dr. Sunil Kumar
3.	Faculty Member	Ms. Akanksha Mishra
	Faculty Member	Mr. Pankaj Singh Patel
	Faculty Member	Mr. Sunil kumar
	Faculty Member	Mr. Suryakant verma
	Faculty Member	Ms. Neha Krishnarth
	Faculty Member	Dr. Geeta Yadav
	Faculty Member	Mr. Mandeep Kumar Gupta
	Faculty Member	Mr. Hariram Singh
4.	Management Member	Capt. Rajeev Saksena
5.	Administrative Member	Mr Hariom Sharma
	Administrative Member	Ms. Mamta Tyagi
	Administrative Member	Mr. Manoj Kumar Sharma
	Administrative Member	
	Administrative Member	
6.	Local Society Member	Dr. S.C.Tyagi
	Student Member	Ms. Poorva
	Alumni Member	Dr. Anurag Kumar
7.	Stakeholder Member	Dr. Amit Agarwal

Mr. A.K. Gupta and Mr. Vijay Kumar Khanna were absent due to their personal reasons

**Agenda of meeting**

1. Objective and purpose of newly constituted IQAC.
2. Roles and responsibilities of various members of IQAC.



## Minutes of meeting

1. The Coordinator-IQAC welcomed honorable Chairperson (Director Dr. KNMIPFR), Vice-Chairman, and all the members present in the meeting. He apprised the purpose of the meeting.
2. The meeting started with the introductory remarks given by the honorable Chairperson and Coordinator of IQAC. All the IQAC members introduced themselves.
3. To discuss the roles, responsibilities and objectives of IQAC.
4. The Chairperson described that the objective, strategies and function of the IQAC has already been described comprehensively in the IQAC manual, therefore, resolved that IQAC cell shall adopt objective, strategies and function as per manual of the IQAC.

The vision, objective, strategies and function of IQAC is as follows:-

### **IQAC – Vision**

To ensure quality culture as the prime concern for the Higher Education Institutions through institutionalizing and internalizing all the initiatives taken with internal and external support

### **Objective**

**The primary aim of IQAC is**

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.



## Strategies

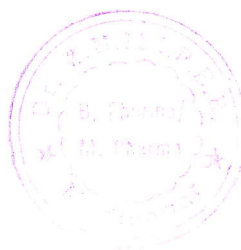
### **IQAC shall evolve mechanisms and procedures for**

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) Relevant and quality academic/ research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of assessment and evaluation process;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

## Functions

### **Some of the functions expected of the IQAC are:**

- a) Development and application of quality benchmarks
- b) Parameters for various academic and administrative activities of the institution;
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters to all stakeholders;
- e) Conducting of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;



- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Periodical conduct of Academic and Administrative Audit and its follow-up
- j) Preparation and submission of the Annual Quality Assurance Report (AQAR) on guidelines and parameters of NAAC.

Meeting ended at 11.30 PM with vote of thanks to chair.

CC to:

1. Respected Chairman for his information, pl
2. Director for his information, pl
3. All IQAC members
4. All HoDs & exam cell for necessary action, pl

