

**Dr. K.N. Modi Institute of Pharmaceutical Education and Research, Modinagar**

**Minutes of Meeting of IQAC at Dr. KNMIPER**

Dated: 11.03.2020

A meeting of IQAC is held on Monday, March 9, 2020 at 11.00 AM at IQAC office in Dr.KNMIPER. The following members were present:

S. No.	Specification as per IQAC guidelines	Name
1.	Chairperson	Prof. Vijay Kumar Sharma
2.	Co-ordinator	Dr. Arundhati Bhattacharya
3.	Faculty Member Faculty Member Faculty Member Faculty Member Faculty Member Faculty Member Faculty Member	Dr. Anuj Agarwal Smita Singh Kapil Sachan Mukundlata Bharti Pranjal Kumar Singh Ujjwal Bharti Suryakant Verma
4.	Management Member	Capt. Rajeev Saksena
5.	Administrative Member Administrative Member Administrative Member Administrative Member	Mr Hariom Sharma Ms. Mamta Tyagi Mr. Manoj Kumar Sharma Mr. Tarun Jain
6.	Local Society Member Student Member Alumni Member	Prof. K. K. Jha Ms. Ragini Pandey Dr. Anurag Kumar
7.	Employer Member Stakeholder Member Industrialist Member	Dr. Rajeev Agarwal Dr. Amit Agarwal Mr. Karunesh Tyagi



1. Discussion on the PDP/ Soft skills training of final year students
2. Identification of the weak students on the basis of academic performance.
3. Industrial/Educational tour for the students.
4. Syllabus coverage report.
5. Pending dues of students.
6. Review of the function of various college committees.
7. Any other matter with the permission of the chair.

The following agenda points were discussed in the meeting:

1. At the very outset, Prof. Vijay Kumar Sharma presented the action taken report on the various recommendations and suggestions of IQAC recorded in the previous meetings. The IQAC members expressed their satisfaction on the implementation part and the actions taken in this regard.
2. All the subject teachers were instructed to put extra efforts and inputs to motivate academically weak students. It was suggested to hold the brief counseling sessions for such students and to provide relevant study material to them.
3. In order to ensure the overall development of the students, it was decided to conduct industrial visits and educational tours for students. Mr. Kapil Sachan and Mr. Mukesh Kumar were deputed to coordinate these activities.
4. The syllabus covering report was found satisfactory and it was expected that the remaining part of the syllabus will be covered within in the specified time frame.
5. The remaining fee dues were reviewed. It was suggested to ask all the mentors to ensure the dues clearance of final year students before University exams. However, if any student has problem in submission of fee, he/she must submit application in this regard.

Meeting ended at 12:30 PM with vote of thanks to chair.

CC to:

1. Respected Chairman sir for his information, pl
2. Director for his information, pl
3. All IQAC members
4. All HoDs for necessary action, pl

